

# ROOMMATE AGREEMENT

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On \_\_/\_\_/\_\_, the head tenant and new tenant are entering into this agreement for the following address: \_\_\_\_\_.

## HEAD TENANT DETAILS

FULL NAME: .....

EMAIL: .....

ADDRESS: .....

PHONE: .....

## NEW TENANT DETAILS

FULL NAME: .....

EMAIL: .....

ADDRESS: .....

PHONE: .....

**RENT:** Must comply with terms of lease agreement. Rent must be paid in the form of bank transactions/ cheques/..... Termination of rent must comply with lease.

RENT AMOUNT:.....

TO BE PAID ON \_\_\_ OF EACH MONTH/ WEEK/FORTNIGHT/.....

## BILLS:

| ITEM              | ACCOUNT HOLDER | HOW BILL SPLIT | NAMES OF RESPONSIBLE HOUSEMATES |
|-------------------|----------------|----------------|---------------------------------|
| GAS & ELECTRICITY |                |                |                                 |
| WATER             |                |                |                                 |
| INTERNET          |                |                |                                 |
| OTHER             |                |                |                                 |

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## DAMAGE DEPOSIT

The cost of any damage caused to the property will be the responsibility of the housemate/ housemates who caused the damage to the property and will therefore be deducted from their share of the deposit return, rather than the household as a whole.

## HOUSEHOLD SUPPLIES

The cost of household supplies such as toilet paper, cleaning products, condiments, bin bags and any other shared products will be shared with all the housemates. Cost will be shared using a kitty/ shared account/ reimbursement.

## CLEANING

Keeping the house clean, such as wiping down the kitchen, taking out the bins and cleaning the bathroom, will be the shared, equal responsibility of all the housemates. Any cleaning schedule will be abided by.

## PERSONAL ITEMS

Food and personal items must not be taken, used or borrowed without the consent of the housemate who owns the item. Any damage caused to the borrowed item must be paid for by the person responsible for the damage.

## ADDITIONAL HOUSE RULES AND TERMS e.g. parking, noise, smoking, drugs, guests

.....  
.....  
.....

### HEAD TENANT SIGNATURE

Name:.....

Signature:.....

### NEW FLATMATE SIGNATURE

Name:.....

Signature:.....